



## CoCoRaHS Local Coordinator – Volunteer Position Responsibilities

### **Local Coordinators help support CoCoRaHS in the following ways...**

- Provide support for volunteers in their county. Also follow-up with new observers making sure that they have what they need to get started (distribution of supplies such as rain gauges, hail pads, training packets, snow rulers, etc.).
- Become familiar with the CoCoRaHS Web site and learn how to use the “Admin” functions to access observer information.
- Help organize (set-up, schedule, publicize) and attend local training sessions as needed (leading if you feel comfortable). Notify CoCoRaHS Headquarters and invite a trainer..
- Help to establish and maintain hail pad pickup/drop points in your county, and possibly store some supplies yourself. Possibly help make hail pads.
- Help recruit new volunteers (individual and targeted) through local press releases, through contacts with local service organizations or through other creative means.

### **Other opportunities, if you are willing:**

- Help volunteers with the installation of their equipment if they are unable to do so.
- Help volunteers who do not have internet access or slow access by entering their data, or recruiting a reliable assistant to do so.
- Go through the list of observers in your area (“Admin” function on the Web) and check the status of “dropouts”. Mark the stations “closed” or help to reactivate them.

### **And if you’re really, really willing:**

- Help find a teammate to work with you.
- Check data routinely. Spot errors. Contact observers verifying questionable data.
- Organize social events and volunteer appreciation.
- Represent the needs of your volunteers to CoCoRaHS Headquarters.
- Help update station information on the Web.
- Help find local sponsors to help cover the costs of maintaining the network.
- Be aware of spatial distribution of active stations—recruit new or reactivate older stations to maintain or attain good coverage within your area..
- Share info about CoCoRaHS with potential users who might benefit from the data.

***You are one of our most valuable resources and we truly appreciate your time and efforts!***